

MILITARILY CRITICAL TECHNICAL DATA AGREEMENT

(Please read Agency Disclosure Notice and Instructions on back before completing this form.)

OMB No. 0704-0207
OMB approval expires
January 31, 2016

MAIL THE ORIGINAL COMPLETED FORM AND A COPY OF YOUR COMPANY'S INCORPORATION CERTIFICATE, STATE/PROVINCIAL BUSINESS LICENSE, SALES TAX IDENTIFICATION FORM OR OTHER DOCUMENTATION WHICH VERIFIES THE LEGITIMACY OF THE COMPANY TO:

U.S./CANADA JOINT CERTIFICATION OFFICE
DLA LOGISTICS INFORMATION SERVICE
FEDERAL CENTER, 74 WASHINGTON AVE., NORTH
BATTLE CREEK, MI USA 48837-3084

1. TYPE OF SUBMISSION (X one) a. INITIAL SUBMISSION X b. REVISION c. 5-YEAR RENEWAL

2. ENTERPRISE OR INDIVIDUAL DATA (Referred to as a "certified contractor" upon acceptance of certification by the U.S./Canada - JCO)

a. NAME (Name of Enterprise or Individual)
Top Craft Tool Inc.
b. ADDRESS (Physical address, including P.O. Box if applicable)
33674 Gilboa Drive
Clister Township, MI 48835
c. NAME OF SUBSIDIARY/DIVISION/DEPARTMENT
d. CAGE CODE (Mandatory for Enterprise) 6H600

3. DATA CUSTODIAN

a. NAME (See Instructions)
Gary Kimmen
b. TELEPHONE NUMBER (Primary Company Number preferred - include area code)
(586) 461-4600 ✓
c. TITLE
President
d. E-MAIL ADDRESS
gary@topcrafttool.com

4. DESCRIPTION OF RELEVANT BUSINESS ACTIVITY (Print or type)

Tool & Die, Fixtures, Gages, Precision Machining, Detail Machining, CNC Machining, Automated Machines, Special Machines Design & Build, Assembly, Welding & Fabrication, Grinding

5. AS A CONDITION OF RECEIVING MILITARILY CRITICAL TECHNICAL DATA, THE ENTERPRISE OR INDIVIDUAL CERTIFIES THAT:

a. CITIZENSHIP/RESIDENCY STATUS.
The individual designated by name in Item 3, who will act as custodian of the militarily critical technical data on behalf of the contractor, is a citizen or person admitted lawfully for permanent residence into:
(X (1) or (2))
 (1) THE UNITED STATES (2) CANADA
b. The data are needed to bid or perform on a contract with any agency of the U.S. Government or the Canadian Government or for other legitimate business activities in which the contractor is engaged, or plans to engage.
c. They (1) acknowledge all responsibilities under applicable U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license from the U.S. Government prior to the release of militarily critical technical data within the United States) or applicable Canadian export control laws and regulations, and (2) agree not to disseminate militarily critical technical data in a manner that would violate applicable U.S. or Canadian export control laws and regulations.
d. They will not provide access to militarily critical technical data to persons other than their employees or eligible persons designated by the registrant to act on their behalf unless such access is permitted by U.S. DoDD 5230.25, Canada's TDCR, or by the U.S. or Canadian Government agency that provided the technical data.
e. No person employed by the enterprise or eligible persons designated by the registrant to act on their behalf, who will have access to militarily critical technical data, is disabled, suspended, or otherwise ineligible to perform on U.S. or Canadian Government contracts or has violated U.S. or contravened Canadian export control laws or has had a certification revoked under the provisions of U.S. DoDD 5230.25 or Canada's TDCR.
f. They are not themselves debarred, suspended, or otherwise ineligible to perform on U.S. or Canadian Government contracts, and have not violated U.S. or contravened Canadian export control laws, and have not had a certification revoked under the provisions of U.S. DoDD 5230.25 or Canada's TDCR.

6. CONTRACTOR CERTIFICATION

I certify that the information and certifications made by me are true, complete, and accurate to the best of my knowledge and belief and are made in good faith. I understand that a knowing and willful false statement on this form can be punished by fine or imprisonment or both.
(For U.S. contractors see U.S. Code, Title 18, Section 1001 and for Canadian contractors see the Defense Production Act.)

a. TYPED NAME (LAST, First, Middle Initial)
Kimmen, Gary A
b. TITLE
President
c. SIGNATURE (See Instructions)
Gary Kimmen
d. DATE SIGNED
03/14/2013

7. CERTIFICATION ACTION (For JCO Use Only)

a. CERTIFICATION ACCEPTED. This certification number, along with a statement of intended data use, must be included with each request for militarily critical technical data.
b. NUMBER
0046243
c. EXPIRATION DATE
MAY 15 2018

8. DOD OFFICIAL

a. TYPED NAME (LAST, First, Middle Initial)
George I. Bennett
b. TITLE
U.S. Representative
U.S./Canada Joint Certification Office
c. SIGNATURE
George I. Bennett
d. DATE SIGNED
MAR 26 2013

9. CANADIAN OFFICIAL

a. TYPED NAME (LAST, First, Middle Initial)
NORMAN WEIR
b. TITLE
Canadian Representative
U.S./Canada Joint Certification Office
c. SIGNATURE
N A Weir
d. DATE SIGNED
MAR 26 2013

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UNITED STATES/CANADA JOINT CERTIFICATION OFFICE

DLA LOGISTICS INFORMATION SERVICE
74 WASHINGTON AVENUE NORTH
BATTLE CREEK, MICHIGAN 49037-3084

Subject: Approved DD Form 2345

To Whom It May Concern:

Your application for certification under the United States/Canada Joint Certification Program (JCP) has been accepted. A copy of the approved form is attached. The certification number assigned to your facility is shown in Item 7.b on the attached form. This number is valid for a five year period with the expiration date shown in Item 7.c.

All future requests for unclassified Militarily Critical Technical Data or requests for Directly Arranged Visits (DAV) initiated by your facility must be accompanied by a copy of your facility's approved DD Form 2345 and a statement of intended data use. Please note the Joint Certification Office does not provide Technical Data Packages.

Certified contractors must submit a revised DD Form 2345 whenever information previously furnished becomes outdated; for example, name of company, new person designated as the Data Custodian, or if there is a change of address information. A fillable PDF version of a blank DD Form 2345 is available from the main web page of the JCP website. Also, a copy of the United States/Canada Joint Certification Pamphlet is available in the "Links/Resources" section of the website. The JCP website is located at: www.logisticsinformationservice.dla.mil/jcp/.

Please contact our office at 1-800-352-3572 or by email at jcp-admin@dlamail.mil should you have any questions concerning the Joint Certification Program.

In closing, it is highly recommended that a copy of this letter and your approved DD Form 2345 be retained and kept in a safe place for future use.

Sincerely,

A handwritten signature in black ink, appearing to read "George I. Bennett".

George I. Bennett
U.S. Representative

A handwritten signature in black ink, appearing to read "Norman Weir".

Norman Weir
Canadian Representative

Att: Approved DD Form 2345